



# Royal Plywood Company

ROYAL PLYWOOD COMPANY, LLC  
14171 E. PARK PLACE • CERRITOS, CA 90703  
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## JOINT CHECK AGREEMENT

THIS AGREEMENT, entered into this \_\_\_\_\_ day of \_\_\_\_\_, between \_\_\_\_\_, (hereinafter referred to as Subcontractor, \_\_\_\_\_, (hereinafter referred to as Prime Contractor), and Royal Plywood Co., LLC, (hereinafter referred to as the Supplier), and \_\_\_\_\_, (hereinafter referred to as the Original Contractor.)

### WITNESSETH

1. The aforesaid parties agree that any invoice hereafter rendered by \_\_\_\_\_ to, Subcontractor covering materials purchased for use on the project at \_\_\_\_\_, Contract No., \_\_\_\_\_, (hereinafter known as the project), shall be paid within a reasonable time upon receipt by the Prime Contractor of payments from the Owner, but not in excess of the amount approved on the Subcontractor's invoice, by negotiable check drawn by the Prime Contractor and made payable jointly to the Subcontractor and Supplier. All joint checks shall be forwarded to Supplier upon receipt. Subcontractor shall endorse said checks and forward them to Supplier.
2. The sole purpose of this joint check agreement is to provide for the payment of invoices rendered by the Supplier on their sales of materials and/or labor to Subcontractor for use in the above referenced project. This agreement does not constitute an assignment of funds, and, except to the extent of payments actually received, the execution of this Agreement and the taking of such joint checks shall not affect nor otherwise impair any bond, lien, or other creditor rights and remedies which the Supplier how has or may hereafter have arising from their sales to Subcontractor of materials for this project.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT.

\_\_\_\_\_  
**Prime Contractor**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Royal Plywood Co, LLC  
**Supplier**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
**Subcontractor**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
**Original Contractor**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\* PRELIMINARY INFORMATION \*\***

1) DATE \_\_\_\_\_ 2) CUSTOMER NO. \_\_\_\_\_

CUSTOMER NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ PHONE ( ) \_\_\_\_\_

**JOB SET UP INFORMATION NEEDED**

3) JOB/SHIP TO # \_\_\_\_\_ 4) SALEPERSON \_\_\_\_\_ 5) TAX CODE \_\_\_\_\_

6) JOB NAME \_\_\_\_\_

7) ADDRESS \_\_\_\_\_

8 & 9) CITY & STATE \_\_\_\_\_

10) ESTIMATED CONTRACT AMOUNT \_\_\_\_\_

PAYMENT METHOD: VOUCHER \_\_\_\_\_ DRAW \_\_\_\_\_ OTHER \_\_\_\_\_

\* Note: YOU MUST HAVE A UNIQUE JOB NAME AND AN ESTIMATED CONTRACT AMOUNT.

**PRELIMANRY NOTICE INFORMATION**

ESTIMATED FIRST DELIVER DATE \_\_\_\_\_

OUR CUSTOMER IS: GEN. CONT. \_\_\_\_\_ ORIGINAL SUB CONT. \_\_\_\_\_ SUB OF SUB \_\_\_\_\_

LOT \_\_\_\_\_ BLOCK \_\_\_\_\_ TRACT \_\_\_\_\_

A) LENDER \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

B) OWNER \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

C) GEN. CONTRACTOR \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

D) BONDING CO. \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

E) ORIGINAL SUB \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_